



# AtkinsRéalis Safety Training Centre

## Training/Assessment Appeals for Learners

### Appeals/Complaints Process

All learners have the opportunity to appeal against the outcome of any Training Course or Assessment, should they not agree with the decision made.

On completion of your Training Course or Assessment, you will be asked to complete a feedback form. This should be used to detail your appeal or any complaints, you can either return the form to the Trainer/Assessor or send it anonymously by post to the below address.

Alternatively, an appeal or complaint can be made via email to [safety.training@atkinsrealis.com](mailto:safety.training@atkinsrealis.com).

Appeals/complaints may be made openly or anonymously.

Upon receipt, an investigation will be initiated within ten working days.

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